

## **Minutes of LCHA 11/12//2016**

The meeting was called to order by president Ralph Pisaturo. Officers and directors Ralph Pisaturo, Barbara Jobe, Chris Nolte, Thad Carpen, Phil Goldsmith, and Craig Cervo were in attendance.

Council women Valerie Gilman was in attendance.

Deanne Penn and Damon Cummings were also in attendance.

Deanne Penn graciously provided coffee for all present at the meeting.

Thank you Deanne.

### **Order of business**

President Pisaturo presented the agenda for the meeting.

### **Agenda**

- Approval of minutes of previous meeting
- Status of funds
- Julia Silva
- Review of initiatives: Landscaping/Erosion control, Trim painting, Little shack
- Other Business: Sea wall repair, Boat ramp repair

### **Approval of minutes**

Barbara Jobe made a motion to approve minutes of 10/1/2016 meeting. Ralph Pisaturo seconded. All approved.

### **Status of funds**

Barbara Jobe reported the status of funds:

Balance on November 11, 2016 - \$24,442.54

During the month of October funds were dispersed to the painter in the amount of \$700.00 and to the state in the amount \$18.50 for the annual fee for the state 990-N tax report. The balance on hand does not include interest earned for month of October 2016 as the Institution for Savings has not yet reported interest earned.

Petty cash balance remains at \$235.17 unchanged from September 2015.

Ralph Pisaturo gave Barbara the final check from Van Wormer Int., LLC for use of shack for movie filming.

### **Julia Silva**

Julia was unable to attend the meeting do to a previous commitment. Julia's presentation will be rescheduled.

### **Landscaping/Erosion control**

Barbara Jobe reported she had a positive discussion with Michael Hale AICP, Director of Public Works and that she and Michael were able to identify curbing which could be used for shack landscaping. Mr. Hale's support and efforts continue to be very much appreciated by the LCHA.

Ralph Pisaturo reported that Brierwood Landscaping has not been available to date to do the landscaping and he will contact them to confirm a schedule.

Phil Goldsmith asked if we had obtained all approvals required to proceed with the landscaping. Ralph Pisaturo reported we had. He reported he needed to obtain the final written approval from conservation agent Ken Whittaker for filing at the registry of deeds.

### **Trim painting**

Ralph reported that the trim painting has been completed.

### **Little shack**

Ralph Pisaturo and Chris Nolte reported that the clearing of brush surrounding the little shack had been completed and all debris had been removed. Council Women Gilman was informed that based on communication from Mayor Romeo Theken, the LCHA, at the 9/3/1016 meeting, had formed an ad hoc committee to plan for renovating the shack. Committee members are: Paul Hadley, Ralph Pisaturo, Barbara Jobe and Chris Nolte. Ralph Pisaturo stated that planning would proceed over the winter months.

### **Sea wall and boat ramp repair**

Council women Valerie Gilman reported that the city had received initial approval of a FEMA grant for the sea wall

repair. A request for an additional grant from EOE A was not approved and required additional work and investigation. A motion was made by Ralph Pisaturo, seconded by Barbara Jobe and unanimously approved requesting that Councilor Gilman reach out to Daniel Smith, Community Development Director, and Michael Hale AICP, Director of Public Works, to thank them on behalf of the LCHA for their efforts to date and to inquire if there were any pending deadlines associated with the grants and applications.

Ralph Pisaturo made a motion, seconded by Thad Carpen and unanimously approved that Councilor Gilman contact Anthony Gross, Chair Gloucester Waterways Board requesting that repairs to the Lane's Cove boat ramp be added as an agenda item for the next board meeting.

**Other Business**

Ralph Pisaturo stated next month's meeting would be December 3 at 10:00 AM.

**Motion to adjourn**

Craig Cervo made a motion to adjourn. Barbara Jobe seconded. All approved. The meeting was adjourned at 11:05 AM.

Respectfully submitted,  
Craig Cervo  
Secretary