

Minutes of Lanes Cove Historical Association Board meeting on 11/4/2017

The meeting was called to order by Ralph Pisaturo at 10:00 a.m. Attendees were Ralph Pisaturo, Val Gilman, Barbara Jobe, Sandy Stone, Chris Nulty, Paul Hadley, Phil Goldsmith, and Thad Carpen.

Order of Business

Agenda

- Approval of minutes
- Status of funds
- Review of initiatives
 - Little Shack
 - Additional content on the website
 - Whale bone stewardship
 - Other
- New Business
- Set time and place for next meeting

Ralph thanked the Board for the flowers the LCHA sent for his mother's funeral.

Review and approval of minutes

The minutes from the September meeting were approved without a motion. The October meeting was cancelled.

Status of funds

Barbara reported the cash on hand was \$195.22 and the checking account balance was \$16,492.86 as of 10/31/2017. The annual report to Massachusetts was filed as required. All payments for landscaping work to date are complete.

Barbara suggested that \$10,000 of the association's funds be set aside for maintenance of the shack. She also pointed out that there are savings accounts paying a higher interest rate than that on the LCHA's checking account. After discussion about what should be included as "maintenance" for a set aside fund, whether the City has insurance on the shacks, and pros and cons of having multiple accounts, the following motions were unanimously approved:

1. Val Gilman is requested to find out if the City has insurance on the big and little shack properties, and if so, what types and in what amounts.
2. The Treasurer is authorized to open a higher interest rate bearing account in the amount of up to \$10,000.

A motion to establish an specific amount set aside for "maintenance" of the big shack was tabled until the City's responsibility's are clarified and what maintenance includes is defined.

Establishing a Pay Pal account for receiving donations was also discussed. It was agreed that it is a good idea and doing so is within the authority of the Treasurer.

Review of initiatives

Little Shack

Ralph reported that the Board needs to seek alternatives for preparing drawings and pulling permits for renovation of the small shack. Paul volunteered to approach Rob Gulla for advice and help. Val asked if stewardship of the little shack was covered under the LCHA's by-laws and Ralph said yes. Ralph will post the by-laws of the LCHA website.

Additional content on the website

Val suggested that website be updated regularly with pictures and information on the LCHA's activities and volunteered to help do that. The Board agreed and thanked Val for her help. Ralph will add Val to the LCHA site's admin account so she can upload items on them website. We agreed to continue discussion on this topic at the next meeting.

Whale bone stewardship

After discussion on this item, Ralph proposed a motion that the whale bone be left where it is and that the Board close this topic, which was unanimously approved.

Other:

Acknowledgement Plaque

The idea of installing a plaque that would recognize the companies and individuals who donated time, effort, and money to the renovation of the big shack renovation project was briefly discussed. It was agreed address the topic in greater detail at the next meeting.

Flag on the Cove seawall

It was noted that the flag on the cove seawall needs to be replaced. The Board previously agreed to buy a supply of flags, but a source has not been determined and it is not clear who should have responsibility for maintaining the flag in good order. After discussion, the Board agreed on the following:

- a. Chris will talk with Scot "Stewie" Stewart about who has been installing the flag and how the flag is attached to the pole
- b. Ralph will contact Adam Curcuru, Cape Ann Veterans Services Director, about a source for flags and if a veterans group would be interested in helping to fly the flag. Sandy will also check into getting a solar powered light to illuminate the flag at night.

Time/Place of next meeting

The next meeting will be on December 2 at 10 a.m. in the big shack.

Meeting Adjourned

The meeting was adjourned at 11:10 a.m.

Respectfully submitted,
Thad Carpen