

Minutes of the Lanes Cove Historic Association (LCHA)

November 2, 2019

The meeting was called to order by President Ralph Pisaturo at 10 a.m. at the big shack. Officers and directors attending were: Ralph Pisaturo, Sandy Stone, Paul Hadley, Barbara Jobe, Ken Doughty, and Thad Carpen.

Order of Business

Financial Report:

Sandy reported that the checkbook balance was \$14,212.73 at the end of September.

Ralph reported we have spent about \$1000 on materials for the small shack renovations so far. None of the City provided funds have been spent yet. Ralph will get an invoice from Timberline for the roofing and siding shingles, windows and other materials needed in the spring and prepare a Purchase Request for City approval.

We have received two \$100 donations for the renovations. Ralph said he wants to discuss new fund raising efforts during New Business.

Ralph asked Sandy to transfer the Treasurer's files to Diana Pappas, our new Treasurer. Sandy said Ralph needs to prepare and sign a letter to our Bank informing them (change on to of) the change, then he and Diane need to sign new signature cards at the bank. Ralph asked Paul to deliver some new checks that arrived from the bank to Diane.

Little Shack:

Ralph reported that the siding and roofing boards on the shack are completed, and we have waterproof film on the roof. We need to board up the front doorway and clean up the site for the winter and the work for this year should be finished.

We discussed progress on finding a window for the front wall. Paul mentioned we should plan to finish the interior walls if we will be hanging pictures and other items up as part of the pocket museum. Everyone agreed.

We also agreed we should move the remaining wood stored in the big shack to the little shack and clean up the big shack.

New Business

Fund Raising: Ralph said we should plan on raising more donations in the spring when the little shack is finished, Everyone agreed and Barb reminded us that the LCHA has committed to maintaining at least \$10,000 dedicated for big shack capital maintenance projects. Ralph will ask Deanna Penn and Linda Story if they can take the lead for fund raising in the spring.

Meetings: Now that the weekly Saturday work parties are finished change for the year, the Board agreed to restart monthly Board meetings on the first Saturday of the month. The next meeting will be on December 7 at 10 a.m. Ralph will advise on the location, probably his house.

The meeting was adjourned at 10:30 a.m.

Respectfully Submitted,

Thad Carpen